

St Mary's Catholic High School, Leyland

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Provider access policy statement

Under Section 42B of the Education Act 1997 we have a duty to provide pupils in Years 8-13 with access to providers of post-14, post-16 and post-18 education and training. This policy statement sets out how we manage access requests from these providers.

What are pupils entitled to?

Pupils must be allowed to:

- Learn more about technical education qualifications and apprenticeship opportunities, as part of a careers programme which informs pupils of the full range of education and training options available to them at each transition point.
- Hear from a range of local providers about the opportunities on offer, for example, technical education and apprenticeships – this can be achieved through options evenings, assemblies, group discussions, and taster events.
- Understand how to apply to the full range of academic and technical courses available to them.

Who handles our access requests?

Any provider wishing to request access should contact our careers leader, Mr M. Walsh, on 01772 421909 or via email on m.walsh@ismchs.com

What opportunities are provided to allow access to pupils?

Via our school careers programme, we offer providers numerous opportunities throughout the school year to speak to pupils and/or their parents. Our annual schedule of events is as follows:

Year 8 Programme

Within the PSHCEE Curriculum pupils are introduced to the Carers Coordinator and begin work on the careers platform, Unifrog where they look at the following:

Introduction to Unifrog

- What's your dream job?
- What are skills?
- Information Treasure Hunt
- Identifying interests
- Skills For Careers

- Your skills, your team, your future
- Careers terminology
- University vs apprenticeships

Year 9 Programme

Event	Date	Time	Location
Lunch Time Q&A Sessions with Colleges & Providers obtain information and help with applications	Tues 18 th October Mon 28 th November	1:20pm – 2pm	LRC
Careers Fair – Years 9-11	Wed 23 rd November	3.30pm – 6pm	Drama Theatre
Options Evening & Subject Fair	Wed 22 nd February	6pm – 7pm	Drama Theatre
My Future – Super Learning Day	Wed 28 th June	P1 – P5	Timetabled

Within the PSHCEE Curriculum pupils have access to the school Carers Coordinator and continue work on the careers platform, Unifrog where they look at the following:

- Options Choices
- Different Qualifications
- Subject Library - videos
- BTECS/T-Levels
- Post-16 intentions
- LMI

Careers assemblies will be delivered throughout the academic year and additional events, activities and visits will be added to the Careers Programme as they are identified throughout the year. One to One Career Guidance meetings will be available with pupils where necessary.

Year 10 Programme

Event	Date	Time	Location
Lunch Time Q&A Sessions with Colleges, Providers & NCS to obtain information and help with applications	Tues 18 th October Mon 28 th November	1:20pm – 2pm	LRC

Work Experience Workshop	Tues 20 th September	3pm – 4pm	LRC
Careers Fair – Years 9-11	Wed 23rd November	4pm – 6pm	Drama Theatre
Personal Statement Writing Workshop & Application Support	Tues 15th Nov	3pm – 4pm	7I
Year 10 & 11 Interview Tips & Techniques Workshop	Tues 24th January	3pm – 4pm	Drama Theatre
Year 10 Mock Interviews	Tues 31st January	9am – 1:15pm	Timetabled
My Future – Super Learning Day	Thursday 2nd March	9am – 3pm	Timetabled
Runshaw College, Preston College & Myerscough Taster Day Assembly	Tues 25 th April	8:45am– 9:15am	Drama Theatre
Cardinal Newman Taster Day Assembly	Tues 9 th May	8:45am– 9:15am	Drama Theatre
Cardinal Newman Taster Day choices	Thurs 11 th May & Fri 12 th May	8.45 am – 9.00am	Computer rooms
Cardinal Newman Taster Day Choices	TBC	8.45 am – 9.00am	Computer rooms
Runshaw College, Preston College & Myerscough Taster Day	Wed 28th June	9am – 3pm	Timetabled
Cardinal Newman Taster Day	Tues 4 th July	9am – 3pm	Timetabled Off site
Work Experience	Wed 8 th – Fri 10 th March		Off Site

Careers assemblies will be delivered throughout the academic year and additional events, activities and visits will be added to the Careers Programme as they are identified throughout the year. One to One Career Guidance meetings will be available with pupils where necessary.

Year 11 Programme

Event	Date	Time	Location
Cardinal Newman College Assembly	Mon 12 th Sept	8:45am – 9am	Drama Theatre
Runshaw College Assembly	Mon 19 th Sept	8:45am – 9am	Drama Theatre
Cardinal Newman College Visit for St Mary's pupils, parents/carers	Sept – Date TBC	Evening – TBC	Newman College
My Future – Super Learning Day	Fri 7 th Oct	P1 – P5	Timetabled
Preston's College Assembly	Mon 17 th Oct	8:45am – 9am	Drama Theatre
Preston College – Apprenticeship Session	Tues 18 th Oct	3pm – 4pm	Drama Theatre
Lunchtime Q&A Sessions with Colleges, Providers & NCS to obtain information and help with applications	Tues 18 th Oct Mon 28 th Nov	1:20pm – 2pm	LRC
Myerscough College Assembly	Mon 10 th Oct	8:45am – 9am	Drama Theatre
Ask Project – Apprenticeships Assembly	Mon 3 rd October	8:45am – 9am	Drama Theatre
National Citizenship Service Assembly (NCS)	Mon 7 th Nov	8:45am – 9am	Drama Theatre
Careers Fair - Years 9 – 11	Wed 23 rd Nov	4pm – 6pm	Drama Theatre
Personal Statement Writing Workshop & Application Support	Tues 15 th Nov	3pm – 4pm	7I
Year 11 Impartial CI&G Speed Meet (Identified pupils only)	Tues 6 th Dec	2pm – 3pm	LRC
Year 11 school deadline for all post 16 applications	Mon 12 th Dec	9am	Online
Year 10 & 11 Interview Tips & Techniques Workshop	Tues 24 th Jan	3pm – 4pm	Drama Theatre
Year 11 Cardinal Newman Interviews	TBC by Newman	TBC by Newman	Newman College
Year 11 Preston College Interviews	Mon 6 th March	9am – 1:15pm	LRC
Year 11 Runshaw College Interviews	Tues 7 th March	9am – 1:15pm	LRC

Careers assemblies will be delivered throughout the academic year and additional events, activities and visits will be added to the Careers Programme as they are identified throughout the year. One to One Career Guidance meetings will be available with pupils where necessary.

Who should providers contact to discuss events and options?

Providers can speak to our careers coordinator, Mrs E. McVey, on 01772 421909 or via email on e.mcvey@lsmchs.com to discuss possible attendance at relevant events.

Our Child Protection and Safeguarding Policy [sets out the school's approach to allowing providers into school to speak to our pupils.

What can providers expect once a request has been accepted?

Once we have approved a provider, we will work with them to identify the best method for providing access to our pupils.

We will make the school Drama Theatre, the Learning Resource Centre, classrooms or meeting rooms available to host discussions between providers and pupils. We will also make presentation equipment, such as projectors and televisions, available to providers.

Arrangements will be discussed in advance between our careers leader and a nominated member of the provider's team.

Can providers leave prospectuses for pupils to read?

Providers are welcome to leave a copy of their prospectus and other relevant course literature with the school careers coordinator via the school office.