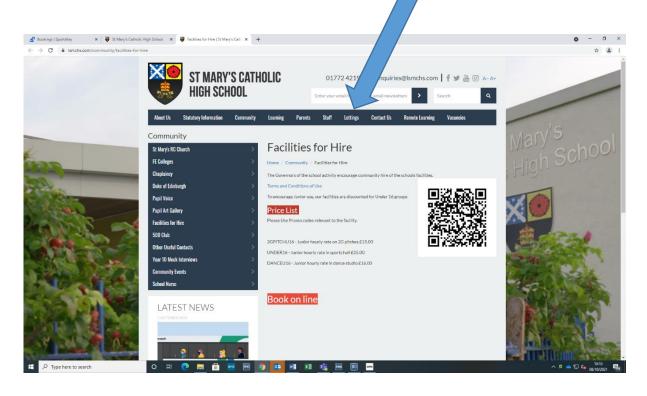


How to make a Lettings booking.

Visit our website at <u>www.lsmchs.com</u>.

1. Go to the Lettings tab on the top bar

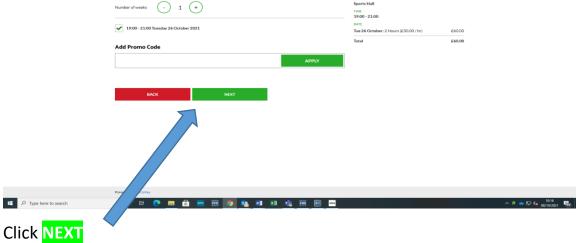


Click on Book on line

- 2. If you are junior club, take a note of the Promo Code
- 3. Choose the facility you wish to hire

Bookings SportsKey x 🖉	1 St Mary's Catholic High School X 🔗 St Marys Catholic School (Sport: X 🕂	• - • * *
	ST MARY'S CATHOLIC NEW SCHOOL Royal Avenue, Layland, Lancashina, PR25 185 V Sec.on mag Vour Bookings TBA	
	Choose a facility to book	
	Sports Hall Dance Studio Dining Room Full 2G Pitch Astro Pitch 1	
	 Badwinton Badwinton Badwinton Badwinton Badwinton Charles Protest Gases Matrial Atts Findes Table Terris V 	
	Aump to date Sports Hall Request to book this facility	
	FRI SAT SUN MON TUE WED THU 08/10/21 09/10/21 10/10/21 11/10/21 12/10/21 13/10/21 14/10/21	
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- 4. Search for the date and time slot you require
- 5. Click the first available time you require and a pop up window will appear.
- 6. Complete the length of your letter 💁 Bookings | SportsKey 🗙 | 🐺 St Mary's Catholic High School 🗙 💁 St Mary's Catholic School ο – σ × ← → C @ app.bookapitch. ÷ . (1144 £15.00 15:00 £15.00 £15.00 15:30 £15.00 £15.00 16:00 £15.00 £15.00 £15.00 £15.00 17:00 £15.00 £15.00 Sports Hall Starts at 19:00 £15:00 £15:00 £15:00 £15:00 £15:00 £15.00 £15.00 Your request to book this fac will be sent to the Venue fo approval. You will only be cha if your booking is approved Booked Booked £15.00 £15.00 £15.00 £15.00 1 hour £30.00 ed 1 hour 30 mins £45.00 £15.00 £15.00 £15.00 2 hours £60.00 Booked £15.00 ins £75.00 Booked £15.00 £15.00 £90.00 £15.00 Bookad £15.00 Booked £15:00 £15:00 £15.00 About this Facility DESCRIPTION 524 SQM, 🗄 🔎 Type here to search 0 ο - σ × - × + ☆ ≛ : Choose Slot How Often Book Confirm Booking Number of booking slots: 1 On Tuesday Wednesday Thursday Friday Saturday Sunday M VENUE St Marys Cat FACILITY Sports Hall Number of weeks - 1 + TIME 19:00 - 21:00 ✓ 19:00 - 21:00 Tuesday 26 October 2021 Tue 26 October: 2 Hours (£30.00 / hr) £60.00 £60.00 Add Promo Code



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← → C @ app.bookapitch.com/venues/1144	Choose Slot How Often Book Confirm Booking						¢	
P	Payment Options		Summary					
	Pay Up Front f	50 .00	VENUE St Marys Catholic School FACIUTY Sports Hall Time 19:00 - 21:00					
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	Don't have an account vet? Create Account Forest vour assword?							
Γ	Booking Name							
Г	What is the reason for booking this facility? 1000/1000 Booking Notes (Mandatory) 1000/1000	characters left						
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7. Complete the payment method.

Payment is Pay as you Go and will come out of your account 48 hours prior to the letting unless you cancel the booking. (Refer to hire agreement)

- 8. Public Liability Insurance MUST be uploaded Once per Group.
- 9. Junior lettings MUST complete the Third Party Safeguarding check list.